

**TETA APPLICATION FOR UNIVERSITY, COLLEGE, AND
COMMUNITY/JUNIOR COLLEGE INSTITUTIONAL MEMBERSHIP**

Name of Institution: _____

Address: _____

Department: _____

Department Chair: _____

Director of Theatre: _____

Person Submitting Application: _____

Telephone: Office: (_____) _____ Fax: (_____) _____

Date: _____

Our institution hereby applies for institutional membership in the Texas Educational Theatre Association, Inc. and requests a Visitation Committee to come to our campus to evaluate the theatre program.

Signature: _____

Director of Theatre

Signature: _____

Department Chair

University, College, Community/Junior College Institutional Questionnaire

1. Name of the Institution:

2. Official Title of the Department:

3. Address:

4. Department Chair:

5. Director of Theatre (If different from above):

6. Degrees offered in Drama/Theatre (Please leave blank if the degree is not officially titled drama or theatre):

B.A. _____ B.S. _____ B.F.A. _____ M.A. _____ M.S. _____
N.F.A. _____ Ph.D. _____ Other (specify): _____

7. List any drama or theatre degree that is not officially titled drama or theatre (e.g., B.A. in Communications: Theatre emphasis):

8. Total number of semester credit hours (SCH) or equivalent offered in drama/theatre:

Undergraduate hours: _____ Graduate hours: _____

9. Total number of semester credit hours (SCH) or equivalent required for each drama/theatre degree:

B.A. _____ B.S. _____ B.F.A. _____ M.A. _____ M.S. _____
N.F.A. _____ Ph.D. _____ Other (specify): _____

10. Please check the courses taught and indicate the number of semester credit hours (SCH), or the equivalent, for each course:

<u>Course</u>	<u>Undergraduate SCH</u>	<u>Graduate SCH</u>
Introduction to Theatre	_____	_____
Introduction to Technical Theatre	_____	_____
Voice and Diction (Theatre Speech)	_____	_____
Theatre History	_____	_____
Directing	_____	_____
Acting 1	_____	_____
Technical Production	_____	_____
Stage Makeup	_____	_____

11. Please list the other drama or theatre courses that are taught and indicate the number of semester credit hours (SCH), or the equivalent, for each course (Use additional pages as necessary):

<u>Course</u>	<u>Undergraduate SCH</u>	<u>Graduate SCH</u>
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Faculty

Please complete one of these forms for each faculty member who teaches drama or theatre courses half-time or more in your department (Duplicate this form as necessary).

1. Name:

2. Academic rank and faculty position title:

3. Education:

Degree	Institution	Year
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

4. List this individual's total number of graduate semester credit hours (SCH) in drama or theatre: _____

5. List the title and the number of semester credit hours (SCH), or the equivalent, for all graduate drama or theatre content courses this individual completed for credit toward the graduate degree(s) listed above (Use additional pages as necessary):

6. Please list this individual's professional theatre experience (Use additional pages as necessary):

<u>Years</u>	<u>Organization</u>	<u>Position(s)</u>
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7. Please list this individual's primary drama or theatre teaching area(s):

8. Please list the drama or theatre courses this individual taught this semester:

<u>Course</u>	<u>SCH</u>
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9. Please list this individual's production history for the past four years (Use additional pages as necessary):

<u>Production</u>	<u>Position</u>	<u>Month/Year</u>
(e.g., Volpone	Director	March, 1997
The Little Foxes	Scene Designer	April, 1998)

10. Please indicate if funds and/or released time are provided for this individual to attend the following (Check all that are applicable):

Theatre workshops: _____ TETA state convention: _____
Other conventions or meetings (please specify):

11. Please list the theatre-related professional organizations to which this individual belongs:

Production History

Section A: Recent Theatre Production History:

1. Total number of productions in the past four years: _____
2. Full-length productions in the past four years: _____
3. One-act productions in the past four years: _____
4. Faculty-directed productions in the past four years: _____

Section B: Production Details for the past two years (Duplicate as necessary to provide the following information about each theatre production staged by your department during the past two academic years):

1. Name of play:
2. Author(s):
3. Publisher:
4. Original work: Yes: _____ No: _____ Faculty-written: Yes: _____ No: _____
Student-written: Yes: _____ No: _____
5. Production dates:
6. Number of performances: _____
7. Approximate attendance: _____
8. Style: Proscenium: _____ Arena: _____ Thrust: _____ Other (specify):
9. Director(s):
10. Technical Director(s):
11. Scene Designer(s):
12. Costume Designer(s):
13. Name and position of other faculty members on this production staff:

Library Holdings

Please indicate the approximate number of volumes on drama or theatre in your school's library: _____

Please indicate which of the following general fields of drama or theatre are substantially represented in your school's library:

Acting: _____ Properties: _____ Children's Theatre: _____

General Theatre History: _____ American Theatre History: _____

British Theatre History: _____ European Theatre History: _____

African Theatre History: _____ Middle-Eastern Theatre History: _____

Asian Theatre History: _____ Other Theatre History (please specify): _____

History of Theatre Architecture: _____ Dramatic Theory and Criticism: _____

Introduction to Theatre: _____ Dramatic Literature—American Plays: _____

British Plays: _____ European Plays: _____ Asian Plays: _____

African Plays: _____ Middle-Eastern Plays: _____ Other (please specify): _____

Playwriting: _____ Directing: _____ Theatre for Youth: _____

Creative Dramatics: _____ Stage Management: _____ Dance: _____

Theatre/Arts Management: _____ Community Theatre: _____ Costumes: _____

Scene Design: _____ Scene Construction: _____ Scene Painting: _____

Properties Design: _____ Properties Construction: _____

Furniture—History: _____ Design: _____ Construction: _____

Theatrical Lighting Design: _____ Theatrical Sound Design: _____

Theatrical Makeup Design and Application: _____ Radio: _____ Film: _____

Television: _____ Public Relations/ Publicity: _____

Other Theatre-Related Works (please specify): _____

Please estimate the number of the following audiovisual works or periodicals on drama or theatre that are found in your school's library and/or media center (use additional pages as necessary): _____

Theatre periodicals and journals: _____ Please list titles:

Videotapes: _____ Please list titles:

Recordings—Albums: _____ Please list titles:

Recordings—Cassettes: _____ Please list titles:

Recordings—Compact Discs: _____ Please list titles:

Filmstrips: _____ Please list titles:

Slide Presentations: _____ Please list titles:

Please check the historical theatrical periods and circle the playwrights on the following list whose works are substantially represented in your school's library:

- _____ Greek (Aeschylus, Aristophanes, Euripides, Sophocles)
- _____ Roman (Plautus, Seneca, Terence)
- _____ Medieval
- _____ Elizabethan/Jacobean/Carolinian (Beaumont and Fletcher, Ford, Jonson, Kyd, Marlowe, Shakespeare, Udall, Webster)
- _____ Spanish Renaissance (Calderon, Lope de Vega)
- _____ French Neoclassicism (Corneille, Moliere, Racine)
- _____ Restoration and Eighteenth Century (Congreve, Farquhar, Goldoni, Goldsmith, Sheridan, Wycherley)
- _____ Nineteenth Century (Chekhov, Goethe, Schiller, Gogol, Ibsen, Labiche, Rostand, Strindberg, Wilde)
- _____ Twentieth-Century American (Anderson, Hansberry, Hart, Hellman, Inge, Kaufman, O'Neil, Odets, Rice, Saroyan, Wilder, Williams)
- _____ Twentieth Century English/Irish (Barrie, Beckett, Coward, Lady Gregory, O'Casey, Osbourne, Shaw, Synge, Yeats)
- _____ Twentieth Century Continental (Anouilh, Brecht, Genet, Giraudoux, Gorky, Ionesco, Pirandello, Sarte)
- _____ Asian (please list representative titles)
- _____ Contemporary (Albee, Ayckbourn, Fugard, Gibson, Henley, Friel, Guare, Kushner, Mamet, McNally, Miller, Pinter, Rabe, Shaffer, Shepard, Simon, Stoppard, A. Wilson, L. Wilson)
- _____ Children's Theatre Scripts (Specify Authors)

_____ Musical Theatre Scripts (Specify Composers/Authors)

_____ Other (please list with representative titles)

Theatre Production Facilities

Please duplicate this form as necessary to provide the following information about each theatre production space the Theatre or Drama Department at your school uses:

1. Name of theatre or space:
2. Location (building or site):
3. Theatre configuration:
Proscenium: _____ Arena: _____ Thrust: _____ Flexible: _____
Other (please specify):
4. Seating capacity: _____
5. Year constructed: _____ Year last remodeled: _____
6. Other uses of this theatre or space:
Classroom: _____ Concerts: _____ Forensics: _____ Student Activities: _____
Examinations: _____ Community events: _____ Other (please specify):
7. Please name the person (and his or her position) who is responsible for the scheduling of this theatre or space:
8. Average number of Theatre or Drama Department productions held annually in this theatre or space: _____
9. Are the rehearsals for productions in this theatre or space held in this theatre or space? Yes: _____ No: _____ If No, please name the location(s) where these rehearsals take place:
10. Please describe briefly any improvements made to this theatre or space during the past two years (Use additional pages as necessary):

11. Please describe briefly any major changes which are planned for this theatre or space in the near future (Use additional pages as necessary):

12. Please check all of the following that are found in this production space:

Dressing Rooms: _____ Fly System: _____ Makeup Rooms: _____

Lighting Booth: _____ Sound Booth: _____

13. Please list the type of lighting and sound equipment maintained inside this theatre or space (Use additional pages as necessary):

14. Please name and state the location of the storage spaces used by this theatre or space (Use additional pages as necessary):

15. Other information about this theatre or space (Use additional pages as necessary):

Technical Facilities and Equipment

Please describe the physical plant for each of the following areas (If no separate space is utilized, please explain where the activity is performed or if storage is available; use additional pages as necessary):

1. Scene shop (dimensions, location, equipment available):

2. Set storage (dimensions, location):

3. Costume shop (dimensions, location, equipment available):

4. Costume storage (dimensions, location):

5. Property construction and storage (dimensions, location, equipment available):

6. Lighting storage and repair (dimensions, location):

7. Sound and video production (dimensions, location, equipment available):

Budget: Maintenance and Operation

Please complete the following questions about your department's maintenance and operation budget for the drama or the theatre program during the past year (use additional pages as necessary):

1. Annual budget for office equipment and supplies: _____
2. Annual budget for production expenses: _____
3. Annual budget for departmental faculty travel: _____
4. Annual budget for publicity and printing: _____
5. Annual budget for maintenance and repairs: _____
6. Other major miscellaneous expenditures and their annual budget (please itemize):
7. Please describe any major changes in your department's theatre or drama budgets during the past four years:
8. Fellowships and Assistantships: Please complete the following questions concerning the assistantships for the drama or theatre program during the past year:
 - a. Annual budget for undergraduate assistants (work study or institutional) for the drama or theatre program: _____
 - b. Total number of undergraduate assistants hired during the past year:

 - c. Number of undergraduate assistants hired for each of the following periods of employment:

All Terms: _____ Two Semesters: _____ One Semester: _____

Less than One Semester (please specify): _____

d. Annual budget for graduate assistants or teaching fellows in the drama or theatre program: _____

e. Total number of graduate assistants or teaching fellows hired during the past year: _____

f. Number of graduate assistants or teaching fellows hired for each of the following periods of employment:

All Terms: _____ Two Semesters: _____ One Semester: _____

Less than one semester: _____

g. Please indicate how the graduate assistants or teaching fellows are contracted:

Salary per academic year or semester: _____

Paid by the hour: _____

h. Please describe any major changes in your department's budget for drama or theatre assistantships or fellowships during the past four years: